

1st October 2024

Dear Parents/Guardians

**Re: Year 9 Parents' Evening - 17th October 2024**

I would like to invite you to the **Year 9 Parents' Evening on Thursday 17th October 2024**. This evening is an excellent opportunity to discuss your child's effort and progress with their subject teachers.

In person appointments with your child's subject teachers can be made using our online booking system, enabling you to book your preferred 5-minute time slots with staff directly, which goes live on **Wednesday 2nd October 2024 at 9am**. Appointment times will be made on a first-come, first-served basis. During the evening, teachers will meet as many parents/guardians as possible but if a teacher's appointment list is full, parents/guardians can request a phone call or brief written statement following the evening.

If there is a non-academic concern you need to discuss with the Head of Year, these will need to be scheduled separately to Parent's evening. Bookable slots are for pupils taught a curriculum subject by myself, Mr Cahill.

Please confirm your attendance by **Monday 7th October** using the link below. If attendance is not confirmed by this date, you will receive a phone call from Mr Cahill, Mr Grant or your child's form tutor; this is a supportive measure to offer support and make any arrangements necessary for your attendance at Parents' Evening.

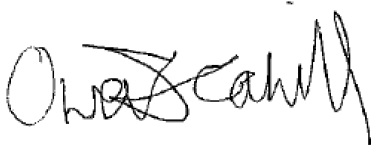
To access the online system please follow this link: <https://ruisliphigh.parentseveningsystem.co.uk>

Appointments will be held in school from **4:30pm to 7:00pm** and **students are expected to join their parent/guardian during the meeting in full school uniform**.

In order to help families understand recent trends in online safety and new and emerging digital threats, Mr Noble will be delivering three online safety workshops during the evening. These workshops will give families knowledge and practical tips to ensure their children are as safe as possible online. The 20-minute workshops will be held in the drama studio at: 5:00pm, 5:45pm and 6.30pm. You will not need to book these workshops but please can you ensure that you plan one of these times into your evening when making appointments, ideally leaving a five minute gap either side.

Parent partnership remains a key to student success at Ruislip High School and we very much look forward to seeing you and your child at the Year 9 Parents' Evening. Should parents/guardians have any further questions, please contact me via the main school office.

Yours sincerely



Mr Cahill  
Head of Year 9