

14th June 2024

Dear Parents/Guardians

**Re: Year 7 Summer School**

I would like to take this opportunity to inform parents/guardians of our Year 7 Summer School which is due to take place on Thursday 29th August and Friday 30th August 2024. This will give students an opportunity to come into the school and take part in a range of activities across a range of subjects. It will also allow the students to get used to the school environment and building before they start on Wednesday 4th September 2024.

Students will be working in groups for the two days and will have four sessions on each day. Each session will run for 1 hour and 15 minutes and students will get a 30 minute break.

The schedule will be as follows:

**Session 1:** 8:45am - 10:00am

**Session 2:** 10:00am - 11:15am

**Lunch:** 11:15am - 11:45am

**Session 3:** 11:45am - 1:00pm

**Session 4:** 1:00pm - 2:15pm

Students can arrive from 8:30am and they will be guided to their first session. Students can wear their own clothes and are advised to wear something comfortable as some of the sessions will contain a physical element. Students also need to bring a packed lunch for the day as the school catering will not be operational on this day. If any student requires any support with this please do contact me via the school office.

If students require any medical equipment such as an epipen or inhaler, they must have this on their person when they arrive and show this to the relevant staff. If students are required to have this and fail to bring it with them on the day then parents/guardians will be asked to collect their child or bring the medical equipment into school.

When attending these sessions:

- 1) Students should wait outside the front of school to be let in by the member of staff running the session;
- 2) Students should be on time for the session – **no one will be available to let them in if they are late;**
- 3) The school does not take responsibility for students who inform parents/guardians that they are going to be at school for sessions but fail to arrive.

In order to confirm your child's attendance please complete the following google form by clicking [here](#). This form must be completed by Friday 5th July. If the form has not been completed by this date then your child will not be able to attend.

If you have any further questions please do contact me via the school office: [office@ruisliphigh.org.uk](mailto:office@ruisliphigh.org.uk) (please be aware that this email will need to arrive before Thursday 18th July 2024 ).

Yours sincerely



Ms E Loizou  
Head of Year 7